

# WINDOWS SEARCH AND VIEW

DocumentDirect® and DocumentDirect Application Suite are MS Windows-based products that provide a single, user interface to search, organize, view, annotate and deliver any content in the repository. Powerful tools retrieve and export data to other software applications, automate repetitive tasks and manipulate the way documents and images are displayed.

## The Challenge

The business- and operation-critical information that runs your business comes in ever-increasing volumes and formats. And the demand for highly customized access has never been greater. The challenge is to manage this content, transform it into the appropriate format for multiple delivery channels and deliver it securely to employees, customers, partners and suppliers.

## Deliver Content throughout the Enterprise and Beyond

Mobius's Windows-based search and viewing products give users personalized access to enterprise content using a folder-based model similar to Windows Explorer. These clients utilize the high-performance indexing capability of the *ViewDirect Repository* to quickly search for any document. With a single click of the mouse, users can "slice and dice" the data from multiple documents for detailed analysis.

## View any Content with a Single Viewer

- ▶ Provide authorized users remote access to content stored in any format— AFP, DJDE/Metacode, PDF, PCL, Postscript, XML, HTML, images, text, rich media, word processing, spreadsheets and more
- ▶ Retrieve and view multiple documents of multiple types—simultaneously—based on a common business value such as employee ID, customer name, etc.
- ▶ Manipulate the display of reports and documents, including freezing column and row headings for easy viewing and rearranging of report columns and rows
- ▶ Run Windows clients as Web browser plug-ins to deliverer full product functionality via an Internet connection

*“With a single click of the mouse, users can “slice and dice” the data from multiple documents for detailed analysis.”*



# VIEWERS FOR MS WINDOWS

- ▶ Launch any Windows application such as Adobe Acrobat, Microsoft Word and Excel for enhanced functionality and to view documents in their native formats

## Search Any Content

- ▶ Search enterprise content with *DocumentDirect® Application Suite*, utilizing the high-performance indexing of the ViewDirect TCM Repository to access huge volumes of application output
- ▶ Launch a single *DocumentDirect Application Suite* query to search across multiple documents, multiple repositories and multiple platforms, including z/OS, Unix and Windows NT
- ▶ Create both simple and complex queries with Boolean logic, including wildcard searches
- ▶ Save search criteria and search results for re-access without re-executing the query. Combine results from multiple searches to create customized collections of search results for later use. Share search criteria and results using any e-mail or file system
- ▶ Select and navigate to specific pages of content and create customized view of a document, using a powerful filtering facility, to improve end-to-end performance

## Export and Analyze

- ▶ Eliminate re-keying and high-volume downloads of host-based data by making any *ViewDirect*

document available for desktop manipulation, analysis and export

- ▶ Download and export a page, range of pages, section, or an entire report to the desktop in a variety of formats, including comma-separated values, XML, PDF and ASCII. Downloaded data can automatically be converted to ZIP format before transmission to preserve network bandwidth
- ▶ Define fields for extraction with an easy-to-use interface with built-in wizards and drag-and-drop technology
- ▶ Summarize reports in seconds using robust analytical capabilities such as multidimensional bar charts, calculated fields, time-series analysis, and export, in sum or selectively, to other desktop applications such as MS Excel or Lotus Notes

## Integrate Content and Process

- ▶ Shares information across the enterprise with flexible annotations to communicate important information for a particular document
- ▶ Incorporates powerful features for end-to-end application processing, including the ability to accept external inputs and lists from which to open documents and the ability to pass information to execute external applications



## International Offices

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## Payback

- ▶ Reduces printing costs with a single point of access to documents in any format
- ▶ Speeds access to information via a single query
- ▶ Minimizes training with a familiar and easy-to-use interface
- ▶ Automates repetitive tasks with a powerful, time-saving and easy-to-use scripting facility



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